Risk Assessment Sheet

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| Workplace location: |  |
| Name of person conducting assessment: |  |
| Date: |  |

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| **Spot the Hazard** | | **Assess the Risk** | **Fix the Problem** | | | **Evaluate Results** |
| Identify the work task or activity? | What are the hazards associated with each activity? | Is the risk associated with the hazard low, moderate, significant or high? | If the risk is deemed unacceptable for the task, what will be done to reduce or remove the risk? | By  whom? | By when? | Go through the first 3 steps  again to ensure risk levels are now at an acceptable level |
| Revised risk level |
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